

## **Guide for authors: *Aegyptiaca*. Journal of the History of Reception of Ancient Egypt**

Please follow the guidelines given here when submitting or revising your article for publication. All submissions must be spell-checked, copy-edited and proof-read. Submitted texts must be consistent in terms of capitalisation, spelling, punctuation, abbreviations, references, headings etc.

Articles must be submitted in English, German or French.

All papers will be subject to further proofreading by the editorial team of *Aegyptiaca*. This is done by native speakers.

*Aegyptiaca* generally follows the current edition of *The Chicago Manual of Style*, an abbreviated version can be found here: [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html).

### **General**

- Please submit all manuscripts by e-mail as a document formatted in “doc” or “docx”.
- Submitted articles should have between 5,000 and 10,000 words in length, including footnotes. Submissions that fall short of 5,000 words or exceed 10,000 words will only be accepted when approved by the editor beforehand.
- Formatting your file:

Please check to be sure that your file does not have visible editorial markups; that is, if you have edited your file with “track changes” or if you have made comments, be sure to remove those markings before submitting your file.

Please do not “lock” your file.

- Formatting your document:

Please use only footnotes and not endnotes. Footnotes should be numbered consecutively.

Punctuation should be included within quotation marks only if it is part of the quotation cited.

Long-format quotations should be free of external quotation marks and indented flush-left and right 0,5 cm.

Spelling, punctuation, use of decimals, and other conventions is accepted both UK and US standard, as long as the text is consistent. “Neue deutsche Rechtschreibung (1996)”, should be used, deviations are only accepted if they have been previously approved by the editors.

## Images

- Authors are expected to obtain permission to reproduce any copyrighted materials (e.g. photographs) used in their articles. Supply a list of figures and/or tables, including a caption for each, accompanied by a source line and such acknowledgments as are required.

## Quotations in foreign languages

- Single words or short phrases, where essential to the argument, may be left in the original language; all quotations should appear in the body of the text in English (in German for German articles/ French for French articles).
- The text in its original language should appear in the footnotes whenever practical.
- In cases where standard scholarly translations of quoted texts are available, scholars may rely upon them for both text and footnotes according to the professional standards of their fields of specialization. If such editions are not widely and readily available, and the author has not provided the original text in the footnotes, the author must provide the original texts in an appendix for the reviewers' use.
- If an article contains extensive blocks of special characters in a non-Latin alphabet, authors need to submit the complete blocks as image files, not in text format.

## Citations

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There is one adjustment to *The Chicago Manual of Style*: Commas and periods closing citations should be placed behind the quotation mark and not inside. E.g.:

Joshua I. Weinstein, "The Market in Plato's *Republic*", *Classical Philology* 104 (2009): 440.

Weinstein, "Plato's *Republic*", 452–53.

- The place of publication should be specified in the form given on the title page.

## Classical references

- The edition, as well as credit for translation, must be specified the first time a work is cited. You should use standard scholarly editions and translations when they exist for the work in question unless your argument requires otherwise.

- References to information supplied by a modern editor must include page numbers.
- References to the classical text must include the standard identification numbers for that text, such as book and chapter numbers or Stephanus numbers. Use Arabic numbers for all divisions.
  - Plato *Republic* 360E–361B.
  - Cicero *De officiis* 1.133.
  - Standard abbreviations may be used.

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### **Editor and Contact**

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