UK ENGLISH LANGUAGE AND STYLE GUIDE
Revised August 2019

CIPEG Journal uses **British English** for spelling, grammar and punctuation. Non-native speakers of English should have their typescripts checked by a native speaker before submission.

Important areas where **British English** differs from **American English** include:

- Spellings of various words, e.g.: 'programme' NOT 'program' (except where a computer program is meant); 'catalogue' NOT 'catalog'; 'archaeology' NOT 'archeology'; 'colour' NOT 'color'. If in doubt, please check – and/or change your language setting in WORD to 'English (UK)'.
- Use of inverted commas is essentially the *reverse* of American practice, i.e.: SINGLE inverted commas (' ') are used for quotations from written works, article titles, etc.; DOUBLE inverted commas (" ") are ONLY used for **reported speech**, and no other purposes.
- Dates should be of the form 23 June 2019 (NOT '23rd June 2019' or 'June 23rd, 2019').

Numbers
The character between dates, page references etc. (dates: 1901–2, page number: 164–65) is an N-RULE (often OPTION-HYPHEN on a keyboard) **not** an ordinary hyphen.

Capitalisation
'Middle Kingdom'
'Twentieth Dynasty' (NOT '20th Dynasty')
'19th century' (NOT 'Nineteenth Century')
'ancient Egyptian' (NOT 'Ancient Egyptian' – except where the language is meant).
'Professor Shirley Jones' (otherwise 'professor')
Direct translations of ancient titles should be capitalised (e.g. 'Overseer of the Granaries'), but not a modern informal translation (e.g. 'Greatest of Seers', but 'high priest of Re at Heliopolis').

Number-spans & dates
Please follow these examples:

YEARS	PAGES
1902–3	1–33
1923–24	25–26
1996–2004	101–4
	125–26
	225–98
	1076–88

For dates BC: 2345–2330 BC (i.e. use full year in both halves of span)
'AD' should prefix years only where the context could be ambiguous.

Footnotes
Please set all notes as footnotes in your typescript, with the footnote number **following** any punctuation (i.e. 'superstructure.[47]' NOT 'superstructure[47].')